

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 19.1

About this Notice

- This notice is issued in terms of Section 22 (2) of the Companies Act, 2008 and Regulation 19 of the Companies Regulations, 2011.
- The company to whom this Notice is addressed—
 - (a) may apply to the Companies Tribunal in Form CTR 142, to review the Notice only on the grounds that it does not clearly set out the reasons for the Commission forming the stated belief; and
 - (b) subject to any order of the Tribunal, must provide the required information to the Commission within 20 business days after the date of this Notice.
- If the company fails within the specified time to respond to this Notice, or to satisfy the Commission that it is not engaging in conduct prohibited by s 22 (1) of the Companies Act, 2008, or is able to pay its debts as they become due in the ordinary course of business, the Commission may issue a Compliance Notice requiring the company to cease carrying on business

Contacting the Commission

Companies and Intellectual
Property Commission of South Africa
Postal Address: PO Box 429
Pretoria 0001 RSA
Tel: 086 100 2472
www.cipc.co.za

Notice to Show Cause Regarding Reckless Trading or trading under insolvent circumstances

Date: _____

Concerning:

(Name and Registration Number of Company)

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The Commission has grounds to believe that the above named company may be carrying on its business recklessly, with gross negligence, with intent to defraud a person, or for a fraudulent purpose, or that it is unable to pay its debts as they become due in the ordinary course of business.

(Insert particulars of the grounds on which the Commission has formed the belief stated above)

In terms of section 22 (2) of the Companies Act, 2008, and Regulation 19 of the Companies Regulations, 2011, the Commission requires the company named above to show cause why the company should be permitted to carry on business or to trade.

Name and Title of person signing on behalf of the Commission:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 19.2

About this Notice

- This notice is issued in terms of Section 22 (2) of the Companies Act, 2008 and Regulation 19 of the Companies Regulations, 2011.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
tel: 086 100 2472
www.cipc.co.za

Confirmation Notice

Date: _____

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

On (Insert date of Notice CoR 19.1) _____, the Companies Commission issued a Notice in Form CoR 19.1 requiring the company named above to show cause why it should be permitted to carry on business or to trade.

The company has satisfied the Commission that it is not engaging in conduct prohibited by Section 22 of the Companies Act, 2008, in respect of the particulars set out in the previous Notice.

The Commission confirms the right of the company to continue to carry on business or to trade.

Name and Title of person signing on behalf of the Commission:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 20.1

About this Form

- This form is issued in terms of Section 23 (1), (2) and (2A) of the Companies Act, 2008 and Regulation 20 of the Companies Regulations, 2011.
- All documents referred to in the notice must be attached to this Notice when filed.
- The fee for filing this Notice is R 400.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
tel: 086 100 2472
www.cipc.co.za

Registration of External Company

Date: _____ Customer Code: _____

Concerning:

(Name and Foreign Registration Number of External Company)

Name: _____ Registration no.: _____

The above named foreign company, which was incorporated on (insert date) _____ under the law of (insert jurisdiction) _____, and is currently registered under the law of (insert jurisdiction) _____, advises that it is carrying on business within the Republic to the extent that requires its registration as an external company, in terms of section 23 (1), (2) and (2A) of the Companies Act, 2008.

In support of this notice, the external company has attached a certified copy of its Memorandum of Incorporation, its Certificate of Incorporation or comparable document registered in the foreign jurisdiction, its current Registration Certificate, if different, and translated copies of any such document if the original is not in an official language of the Republic.

In further support of this Notice, the external company declares that:

1. Its principal office address outside the Republic is:

2. Its principal office address within the Republic is:

3. The external company's directors are as set out on Annexure A

4. The name and address of the person within the Republic who has consented to accept service of documents on behalf of the external company and has been appointed by the external company to do so, is:

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 20.1 Annexure A

About this Form

- This form is issued in terms of Section 23 (1), (2) and (2A) of the Companies Act, 2008 and Regulation 20 of the Companies Regulations, 2011.
- This document must be filed in conjunction with Form 20.1.

Contacting the Commission

The Companies and Intellectual
Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Directors of External Company

Date: _____ Customer code: _____

Concerning:

(Name and Foreign Registration Number of External Company)

Name: _____ Registration No.: _____

The above named foreign company, which has filed a notice for registration as an external company, in terms of section 23 (1), (2) and (2A) of the Companies Act, 2008, advises that its current directors are the following persons:

Full name/former name, if any: _____

Identity number: _____

Nationality: _____

Passport number, if not South African: _____

Date of appointment: _____

Designation in company: _____

Residential address: _____

Business address: _____

Postal address: _____

Occupation: _____

South African resident: _____ (yes) _____ (no)

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 20.2

About this Certificate

- This certificate is issued in terms of Section 23 of the Companies Act, 2008 and Regulation 20 of the Companies Regulations, 2011.
- The external company is required to notify the Commission of any change in its registered office, on form CoR 21 and is required to file an annual return each year within 30 business days after the anniversary of this certificate on form CoR 30.3

Contacting the Commission

The Companies and Intellectual
Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
tel: 086 100 2472
www.cipc.co.za

Registration Certificate

Date: _____

Concerning:

(Name and Registration Number of External Company)

Name: _____

Registration No.: _____

The above named foreign company has been registered as an external company in terms of section 23 of the Companies Act, 2008.

Name and Title of person signing on behalf of the Commission:

Authorised Signature:

Commission seal

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 21.1

Notice of Change of Registered Office

About this Form

- This form is issued in terms of Section 23 (3) of the Companies Act, 2008 and Regulation 21 of the Companies Regulations, 2011.
- The date to be inserted must be at least five business days after the date this form is filed.
- The fee for filing this Notice is R Nil

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of Company or External Company)

Name: _____ Registration No.: _____

The above named company, or external company, advises that it is has or will change its registered office in the Republic on _____ *(Insert Date)* to the following address:

Effective date: _____ being a date at least five business days after filing.

Contacting the Commission

The Companies and Intellectual
Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001

Republic of South Africa

Tel: 086 100 2472

www.cipc.co.za

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission Republic of South Africa

FormCoR 21.2

About this Form

- This form is issued in terms of Section 23 (5) of the Companies Act 2008, and Regulation 20 of the Companies Regulations, 2011.
- This form must be filed upon registration of the external company and upon any change in the particulars.
- The fee for filing this Notice is R Nil

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Person Authorised to Accept Service

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of External Company)

Name: _____ Registration No.: _____

Notice is hereby given that the person mentioned below is authorised to accept service on behalf of the external company:

(a) Surname: _____

(b) Full forenames: _____

Physical Address _____	Postal Address _____

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 22

About this Form

- This form is issued in terms of Section 25 of the Companies Act, 2008 and Regulation 22 of the Companies Regulations, 2011.
- The date to be inserted must not be earlier than the date this form is filed.
- There is no fee for filing this Notice.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Location of Company Records

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The above named company advises that on _____ (Insert Date) it has or will change the location of certain of its records, which are not, or will no longer be, kept at its registered office, to the following address:

This notice applies to the following records:

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 24

About this Form

- This form is issued in terms of Section 26 of the Companies Act, 2008 and Regulation 24 of the Companies Regulations, 2011.
- Any right of access to company records is subject to section 26 or to the Promotion of Access to Information Act, 2000.
- This form must be completed and submitted to the company before a right of access may be exercised.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Request for Access to Company Information

Date: _____ Customer code: _____

From: _____ (Insert name of person seeking access)

To:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The person named above claims a right of access to the following records of the above named company:

The person named above claims a right of access on the grounds of being -

☐ a holder of a beneficial interest in securities of the company, or a member of a non profit company, as the case may be, as contemplated in section 26 (1).

☐ a person other than a person contemplated in section 26 (1).

The person named above may be contacted about this request at:

(insert contact details)

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 25

About this Form

- This form is issued in terms of Section 27(4) of the Companies Act, 2008 and Regulation 25 of the Companies Regulations, 2011.
- The financial year end of a company may not be changed more than once during any particular financial year.
- The date to be inserted as the new financial year end must not be earlier than the date this form is filed, and must not result in a financial year that exceeds 15 months.
- The fee for filing this Notice is R100.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Change of Financial Year End

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The Board of Directors of the above named company, whose current financial year end is _____, advises that the company will change its financial year end to _____ (Insert Date).

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 30.1

About this Form

- This form is issued in terms of Section 33 of the Companies Act, 2008 and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's date of incorporation, or date of registration in the Republic, in the case of a domesticated company. Late filing of this form will result in an increased fee applying.
- The fee for filing this Notice varies with the annual turnover of the company. Please refer to Item 8 of Table CR 2B for the applicable fee. Changes must be made on the applicable CoR form and the relevant fee paid

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
tel: 086 100 2472
www.cipc.co.za

Annual Return

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The above named company reports that the following information remains as shown on the Companies Registry, except as noted:

Item	Unchanged	Changed as per attached CoR Form
Registered Office		
Location of records		
Directors		
Company Secretary		
Auditors and Audit Committees		
Financial Year End		

The person designated by the company to be responsible for compliance with Chapter 2, Part C, and Chapter 3 of the Act, is:

(Name and Identity or Registration Number of designated person)

The Company's public interest score in terms of Regulation 26 (2) is calculated as follows:

Average Number of Employees	
Liabilities (in R millions)	
Turnover (in R millions)	
Maximum number of individuals with a beneficial interest in securities of the company, or members in case of a non profit company	
Total Score	

Form continues on Page 2.

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 30.1

Annual Return

Page 2

About this Form

- The company must provide financial information in a form contemplated in the options set out to the right.
- A company that is required in terms of the Act or Regulation 28 to have its Annual Financial Statements audited, must file those statements with the Return.
- Any other company may voluntarily file its annual financial statements if they have been audited or independently reviewed.
- A company that does not file or undertake to file audited or reviewed annual financial statements must file an annual financial supplement with this return.

The Annual Financial Statements of the company were -

☐ Independently compiled and reported on; or

☐ Internally compiled ;

and the company-

☐ is required by the Act or Regulation 28 to have its Annual Financial Statements audited, and attaches a copy of those statements dated _____.

☐ is not required by the Act or Regulation 28 to have its Annual Financial Statements audited -

☐ and voluntarily attaches a copy of its audited or Independently reviewed Annual Financial Statements, dated _____; or

☐ attaches a Financial Accountability Supplement, in form CoR 30.2

(contact information):

Postal address: _____ *

Telephone no.: _____ *

E-mail address: _____ *

Website : _____

Principal place of business: _____ *

Principal business: _____ *

Holding company(if any): _____

(information marked with an asterisk * is compulsory)

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 30.2

About this Form

- This form is issued in terms of Section 33 of the Companies Act, 2008 and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's date of incorporation, or date of registration in the Republic, in the case of a domesticated company. Late filing of this form will result in an increased fee applying.
- This supplement is required only from companies that have not filed, or undertaken to file, a copy of their audited or independently reviewed annual financial statements.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
tel: 086 100 2472
www.cipc.co.za

Financial Accountability Supplement

Date: _____

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The person primarily responsible for recording day to day financial transactions and maintaining the company's financial records is:

(Name and Identity or Registration Number of designated person)

Name: _____ Identity/Reg.No: _____

The person primarily responsible for compiling financial information and preparing reports or statements is:

(Name and Identity or Registration Number of designated person)

Name: _____ Identity/Reg.No: _____

The person, if any, who provides advice to the company concerning the maintenance of financial records is:

(Name and Identity or Registration Number of designated person)

The name, recognised profession and practice number of person performing Independent review of Annual Financial Statements, if applicable:

(Name and practice number of designated person)

Name: _____

Recognised profession: _____ Practice No.: _____

The company maintains its financial records—

- ☐ manually, in paper based records; or
☐ electronically, on a computer based system.

The company prepares bank reconciliations, balance sheets and income and expense statements:

☐ Monthly ☐ Quarterly ☐ Semi-annually ☐ Annually ☐ Never

If the company deals in goods, when does it carry out stocktaking: _____

Does the company hold any assets in a fiduciary capacity for persons not related to the company, as contemplated in Regulation 28 (2)(b)? ☐ Yes ☐ No

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 30.3

About this Form

- This form is issued in terms of Section 33 of the Companies Act, 2008 and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's registration in the Republic as an external company. Late filing of this form will result in an increased fee applying.
- The fee for filing this Notice varies with the annual turnover in the Republic of the company. Please refer to Item 8 of Table CR 2B for the applicable fee.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
tel: 086 100 2472
www.cipc.co.za

Annual Return (External Company)

Date: _____

Concerning:

(Name and South African Registration Number of External Company)

Name: _____ Registration No.: _____

The above named company reports that the following information remains as shown on the Companies Registry, except as noted:

Item	Unchanged	Changed as per attached CoR form
Registered Office		
Directors		
Person who has consented to accept service		
Foreign jurisdiction in which company is primarily registered		

(Contact information)

Postal Address: _____ *

Telephone No.: _____ *

Email : _____ *

Website: _____

Principal business: _____ *

Principal place of business: _____ *

(information marked with an asterisk* is compulsory)

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 31

About this Notice

- This notice is issued in terms of Schedule 5, Item 6 of the Companies Act, 2008 and Regulation 31 of the Companies Regulations, 2011.
- This Notice may be filed at any time, but only in respect of classes of authorised shares from which shares have not been issued, or if issued, are no longer outstanding.
- There is no fee for filing this Notice, if it is filed within 2 years after the effective date of the Act.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Board Resolution to Convert Par Value Shares

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of Company)

The Memorandum of Incorporation of the below named company,

Name: _____

Registration No.: _____

has been amended in accordance with Schedule 5, Item 6 of the Companies Act, 2008, and Regulation 31 of the Companies Regulations, with effect from the date of the attached Board resolution.

As contemplated in Regulation 31 (3), this amendment serves only to convert the class or classes of par value or nominal value shares, as noted in the resolution, to shares having no nominal or par value.

In support of this Notice, the company—

- (a) has attached a copy of the resolution of the Board, dated _____; and
- (b) declares that it has no issued and outstanding shares of the class or classes referred to in this Notice.

As a result of this amendment, the company:

- ☐ Has no further classes of nominal value or par value shares.
- ☐ Has further classes of nominal value or par value shares, which will be the subject of a further amendment.

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 35.1

About this Form

- This form is issued in terms of Section 21 of the Companies Act, 2008, and Regulation 35 of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, a copy must be filed with the Commission as part of the public record of the company concerned.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Pre-Incorporation Contract

Date: _____ Customer code: _____

From: _____ *(Insert name of person giving notice)*

To:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The person named above advises the company of the following contract entered into, or action taken, in the name of, or on behalf of the company, before the company was incorporated, as contemplated in section 21:

(Insert particulars of contract or action)

The person named above may be contacted about this request at:

(insert contact details)

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 35.2

About this Form

- This form is issued in terms of Section 21 of the Companies Act, 2008, and Regulation 35 of the Companies Regulations, 2011.
- This Form must be filed with the Commission within five business days after the Board of the Company makes a decision concerning any particular pre-incorporation contract or action.
- A copy of this form must be delivered to each person who is a party to the contract, or materially affected by the action, in respect of which this Notice was given.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Action concerning Pre-Incorporation Contract

Date: _____ Customer code: _____

From:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The company named above advises that it has—

☐ completely or partially rejected

☐ completely or partially ratified

the following contract entered into, or action taken, in the name of, or on behalf of the company, before the company was incorporated, as contemplated in section 21:

(Insert particulars of contract or action)

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 36.1

About this Form

- This form is issued in terms of the Companies Act, 2008, and Regulation 36 (1) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Commission.
- This form is to be used for only one of the alternative purposes at a time. Use a separate form for each matter of which notice is being given.
- If you use this form to make a demand in terms of section 165, attach a statement of particulars, setting out the legal action you require the company to take.
- If you use this form to appoint more than one proxy, you must indicate for each proxy, their specific powers to exercise particular voting rights.
- A proxy appointment remains valid for one year, unless you revoke it earlier.

Contacting the Commission

The Companies and Intellectual Property Commission South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Security Holder Notice to Company and Proxies

Date: _____

From: _____ (Insert name of person giving notice)

To:

(Name and Registration Number of Company)

Name:

Registration No.:

The person named above, being the holder of a beneficial interest in securities of the company, advises the company as follows:

- ☐ I intend to vote against the resolution proposed in a notice dated _____ to amend the company's Memorandum of Incorporation, as contemplated in section 37 (8).
- ☐ I intend to vote against the resolution proposed in a notice dated _____ to have the company engage in a fundamental transaction, as contemplated in section 115 (8).
- ☐ I accept the offer to subscribe additional securities offered in terms of section 39 (2) and the notice dated _____.
- ☐ In terms of section 165, I demand that the company commence or continue legal proceedings to protect its interests, as set out in the attached statement.
- ☐ In terms of section 58, I appoint the following persons as proxy to act on my behalf as instructed:

(Name, Identity number and address for receiving notice of each person being named as a proxy.)

Name	Identity No	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signed:

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 36.2

About this Form

- This form is issued in terms of the Companies Act, 2008 and Regulation 36 (2) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Commission.
- This form is to be used for only one of the alternative purposes at a time. Use a separate form for each matter of which notice is being given.
- A notice respecting a resolution adopted in terms of section 60 must be given within 10 business days after the decision is made.
- A notice advising of rights in terms of section 164 must be given with the notice of the resolution to be voted upon.
- A notice reporting the result of a resolution, in terms of section 164, must be given within 10 business days after the vote was taken.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

General Company Notice to Security Holders

Date: _____

From:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

To: _____ (Insert name of person receiving)

The company advises the person named above as follows:

- ☐ As a holder of the beneficial interest in securities of the company, you have a right, in terms of section 39, until _____, to subscribe additional securities of the same class before they are offered to non shareholders. Please see the attached material for particulars of this offering.
- ☐ The Board of Directors has adopted the attached resolution to provide financial assistance to a person, as contemplated in section 45 (2).
- ☐ The company has reason to believe that securities held by you may be held for the benefit of another person. In terms of section 56 (5), the company requires you to confirm or deny that fact, and if true, to disclose the relevant particulars, including the identity of any such person.
- ☐ In terms of section 60, the company reports the result of a shareholder decision, taken other than at a meeting, as set out in the attached statement.
- ☐ In terms of section 62 (1), a meeting of the shareholders will be held at _____ o'clock on _____ at _____ to consider the business set out on the attached agenda.
- ☐ The shareholders of the company are asked to consider a resolution in terms of section 37 (8) or 115 (8). Shareholders who may oppose this resolution have rights to register their dissent in terms of section 164. To exercise those rights, a shareholder must inform the company of their intent before the resolution is put to a vote.
- ☐ The shareholders of the company have adopted a resolution that you previously stated, in terms of section 37 (8) or 115 (8), that you would oppose. As a dissenting shareholder, you may have further rights in terms of section 164.

Signed: _____

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 36.3 General Company Notice to Holders of Beneficial Interests

About this Form

- This form is issued in terms of section 56 (1) and (11) of the Companies Act, 2008 and Regulation 36 (3) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Commission.
- If this form is used, its use must comply with any applicable requirements of a central securities depository.

Date: _____

From: _____ (Insert name of person giving notice)

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The person named above, being the holder of securities of the company, advises the holders of the beneficial interests in those securities as follows:

1. A meeting of shareholders of the company will be held at _____ o'clock on _____ at _____, and the agenda for that meeting includes matters on which the voting rights attached to the securities may be exercised.
2. You have the right in terms of section 56 (11) to demand a proxy appointment from the holder of the securities, so that you can attend and participate, and vote, to the extent of your beneficial interest in the securities
3. A demand for a proxy appointment must be sent to:

(Name, Identity number and address for receiving notice of each person being named as a proxy.)

Name	Identity No	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address : PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Signed: _____

Companies and Intellectual Property Commission

Republic of South Africa

Form CoR 39

About this Form

- This form is issued in terms of Section 70 (6) of the Companies Act, 2008, and Regulation 39 of the Companies Regulations, 2011.
- This form must be filed within 10 business days after any change of the information or the composition of the Board of Directors.
- The prescribed fee for filing this Notice is Nil.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address: PO Box 429
Pretoria 0001
Republic of South Africa
Tel: 086 100 2472
www.cipc.co.za

Notice of Change of Directors

Date: _____ Customer code: _____

Concerning:

(Name and Registration Number of Company)

Name: _____ Registration No.: _____

The above named company or external company gives notice of the following change of information on or in the persons serving as directors of the company or external company. In the case of new directors, each person named has consented to assume that office.

Full name/former name, if any: _____

Identity number: _____

Nationality: _____

Passport number, if not South African: _____

Date of appointment: _____

Designation in company: _____

Residential address: _____

Business address: _____

Postal address: _____

Occupation: _____

South African resident: _____ (yes) _____ (no)

Nature of change: _____

Name and Title of person signing on behalf of the Company:

Authorised Signature: